

Shine Everywhere Partner Agreement



Between Shine Curriculum and [Congregation Name]

Purpose

This agreement outlines the collaborative partnership between Shine Curriculum and [Congregation Name] to equip parents in nurturing the Christian faith in their children. Both parties commit to fostering a relational and collaborative environment in the congregation to support the faith formation of children and their parents.

Parties Involved

1. **Shine Curriculum** (hereinafter referred to as “Shine”)
2. **[Congregation Name]** (hereinafter referred to as “Congregation”)

Terms of Agreement

Shine Curriculum Responsibilities

1. Provide Resources and Training

- Shine will develop and offer free materials specifically designed for parents to use at home.
- Shine/Shine Everywhere will offer two to four Zoom gatherings per year that include training for the resources, networking and feedback. These will be for both church leaders and parents of all partner congregations.
- From time to time, Shine will offer free resources, discounts on Shine materials or honoraria for participating in a program.

2. Coaching toward Collaboration

- The Shine Everywhere Project Facilitator will coach/guide Congregational leaders through a process in which they listen to parents’ aspirations and challenges in their role as parents and with regard to their children’s growth in faith.
- From this data, the Project Facilitator will help Congregational leaders create settings for parents to talk to each other, building a community of support and encouragement.

3. Communication and Support

- Maintain regular communication with the Congregation to address any questions, concerns, or feedback regarding the curriculum.
- Shine will report to Congregational leaders and parents twice a year what we are learning from our network of partner Congregations.
- The Shine Everywhere Project Facilitator will be available for up to two hours per month for one-on-one time on Zoom or the phone with the Congregation’s leaders.

Congregation Responsibilities

1. Implementation and Communication

- Learn about Shine's at-home resources, promote the resources to the Congregation's parents, and facilitate the parents' feedback about the resources to Shine.
- Communicate regularly with parents about the at-home resources, including updates, schedules, and opportunities for involvement.
- Keep the Project Facilitator informed of any new developments in their Congregation related to children, families, and their at-home faith formation.
- Appoint one person to be the primary contact for Shine Everywhere. This person will receive communications from Shine and distribute them to others in the Congregation. The primary contact will take responsibility to communicate with the parents, faith formation leaders (including the pastor), and the Shine Everywhere Project Facilitator regarding the Shine Everywhere partnership and projects.

2. Collaboration with Parents

- Find effective ways to listen to parents' aspirations and challenges in their role as parents and with regard to their children's growth in faith.
- Receive guidance and coaching from the Shine Everywhere Project Facilitator in listening and responding to parents.
- Sponsor gatherings of parents for support, equipping, encouragement, and accountability.
- Provide settings and ways for parents to talk about what happened when they used the faith formation resources, make suggestions and express their concerns.

3. Facilitate Feedback

- Facilitate the collection of feedback from families to Shine about the free pilot resources they have used at home.
- Facilitate the collection of suggestions and ideas from families to Shine about what kinds of resources they would like to have.

Duration and Review

- This agreement is effective for a two-year period starting in September 2024, with the option for renewal upon mutual agreement.
- Both parties will review the partnership annually to assess progress, address challenges, and make necessary adjustments to improve collaboration and support.

Signatures

[Name], Representative of Shine Curriculum

[Date]

[Name], Representative of [Congregation Name]

[Date]