

Shine Everywhere Partner Agreement



Between Shine Curriculum and _____

Purpose

This agreement outlines the collaborative partnership between Shine Curriculum and **[Congregation Name]** to equip parents in nurturing the Christian faith in their children. Both parties commit to fostering a relational and collaborative environment in the congregation to support the faith formation of children and their parents.

Parties Involved

1. **Shine Curriculum** (hereinafter referred to as “Shine”)
2. _____ (hereinafter referred to as “Congregation”)
3. **Partner Leader**, the person in a congregation who takes responsibility to be the communication link between Shine Curriculum and the partner congregation.

Terms of Agreement

Shine Curriculum Responsibilities

1. Provide Resources

- Shine will develop and offer free materials specifically designed for parents to use at home.
- From time to time, Shine will offer additional resources, discounts on Shine materials or honoraria for participating in a program.

2. Coaching toward Collaboration

- The Shine Everywhere Project Facilitator will coach/guide Partner Leaders through a process in which they listen to parents’ aspirations and challenges in their role as parents and regarding their children’s growth in faith.
- Building on this learning, the Project Facilitator will coach Partner Leaders on how to create settings for parents to talk to each other, building a community of support and encouragement.

3. Communication and Support

- The Shine Project Facilitator will maintain regular communication with the Partner Leaders to address any questions, concerns, or feedback regarding the free resources.
- Shine will report to Partner Leaders twice a year what we are learning from our network of partner Congregations.
- The Shine Everywhere Project Facilitator will be available for up to one hour per month for one-on-one coaching on Zoom or the phone with the Partner Leader(s).

Congregation Responsibilities

1. Implementation and Communication

- Learn about Shine's at-home resources, promote the resources to the Congregation's parents, and facilitate the parents' feedback about the resources to Shine.
- Communicate regularly with parents about the at-home resources, including updates, schedules, and opportunities for involvement.
- Keep the Project Facilitator informed of any new developments in their Congregation related to children, families, and their at-home faith formation.
- Appoint one person to be the primary contact for Shine Everywhere. This Partner Leader will receive communications and resources from Shine and distribute them to others in the Congregation. They will take responsibility to communicate with the parents, faith formation leaders (including the pastor), and the Shine Everywhere Project Facilitator regarding the Shine Everywhere partnership and projects.

2. Collaboration with Parents

- Find effective ways to listen to parents' aspirations and challenges in their role as parents and regarding their children's growth in faith.
- Receive guidance and coaching from the Shine Everywhere Project Facilitator in listening and responding to parents. Meet with the Facilitator 3-5 times for one-on-one coaching.
- Sponsor gatherings of parents for support, equipping, encouragement, and accountability.
- Provide settings and ways for parents to talk about what happened when they used the faith formation resources, then convey this feedback to Shine.

3. Facilitate Feedback

- Facilitate the collection of feedback from families to Shine about the free pilot resources they have used at home.
- Facilitate the collection of suggestions and ideas from families to Shine about what kinds of resources they would like to have.
- Pass along stories of impact from the families to Shine.

Duration and Review

- This agreement is effective for a one-year period starting in September 2025, with the option for renewal upon mutual agreement.
- Both parties will review the partnership annually to assess progress, address challenges, and make necessary adjustments to improve collaboration and support.

Signatures

Shana Peachey Boshart, Representative of Shine Curriculum [Date]_____

[Name]_____, Partner Leader [Date]_____

_____ Church will distribute Shine Everywhere test products to ____ families.

Shine will add ____ additional copies to each mailing for leaders.

June 9, 2025